

Document No. IP170842 - Reviewed November 2017 - Next Review November 2018

# Quality-Safety-Environmental Statements

# 1 Quality Management System

## 1.1 Quality Management Policy

### Quality Management Policy

It is the policy and overall business objective of Pipeshield International Ltd to provide services of the highest quality and in compliance with the client's specified requirements.

It is also the objective of Pipeshield International Ltd to enhance its reputation and capabilities in order to gain wider recognition in its field of expertise.

Pipeshield International recognises that genuine commitment to understanding the present and future needs of its clients is essential to the achievement of these objectives and thus continually strives to ensure that the needs and reasonable expectations of the clients are realised in the quality of the services it provides.

The Quality Management System is described in the Quality Assurance Manual and detailed in the Procedures Manual. To further the quality aims of Pipeshield International Ltd, we have ensured that all employees understand and adhere to the requirements of this policy and the contents of the Quality Assurance Manual.

This Quality Manual and subsequent Procedures Manual are published as a direct response to the requirements defined by ISO 9001:2008.

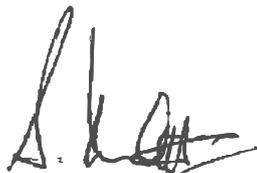
Pipeshield International Ltd will constantly monitor its quality performance and will implement improvements where appropriate.

### Quality Management Objectives

It is the overall business objective of Pipeshield International Ltd to:

- Maintain satisfied customer base.
- Work safely with minimal loss time.
- Produce high quality works with minimal non-conformances – (Target is less than 2 NCR's per annum)
- Provide good working conditions for staff and career progression.
- Ensure prevention of the use of child, forced/bonded or prison labour and harsh disciplinary measures.
- Improve financial standing and growth of Company to achieve perpetuity.

Policy endorsed and implemented by:



**Steve Howlett**

Managing Director

Reviewed November 2017 (Next review in November 2018)

## 1.2 Outline of Quality Management System

### Quality Management Policy

The Quality Assurance Policy is the means by which Pipeshield satisfies the requirements of its clients particularly with regards to management responsibility.

Pipeshield is obliged to ensure that its Quality Assurance Policy is understood by its employees, and that its procedures are implemented and maintained at all times.

This Quality Assurance Manual is in accordance with the requirements of ISO 9001:2008. The Quality System should be periodically and systematically reviewed by the management and checked by Quality Audits both internal and external.

The QHSE Manager is responsible for the control of all matters pertaining to the implementation of these procedures.

The assurance of quality is fundamental to all the work undertaken by Pipeshield and the procedures established shall be practised by all personnel at every level in the Company's structure.

## 1.3 Quality Manual

### Contents List

1. Front Page (Quality System)
2. Manual Control & Identification
3. Company Foreword
4. Company Profile
5. Company Quality Policy
6. Company Quality Objectives
7. Customer Satisfaction Objectives
8. Issue/Review and Amendment Register  
Section A - Cross Reference to ISO 9001:2008
9. Quality Management System  
Section 4 - Quality Management System  
Section 5 - Management Responsibility  
Section 6 - Resource Management  
Section 7 - Product Realisation  
Section 8 - Measurement Analysis and Improvement
10. Front Page (Quality Procedures)
11. Company Foreword
12. Quality Procedures  
Section 4 - Quality Management System  
Section 5 - Management Responsibility  
Section 6 - Resource Management  
Section 7 - Product Realisation  
Section 8 - Measurement Analysis and Improvement
13. Quality Records (Forms)

## 1.4 Certification/Accreditation details

Pipeshield has the accreditations/certifications.

- ISO9001 Registered (Certificate No. GB2001112)
- ISO14001 Registered (Certificate No. EM2000446)
- OHSAS 18001 Registered (Certificate No. HS230231)
- FPAL Verify (empowered by Achilles)
- Safe Contractor

## 2. Safety Management System

### 2.1 Health, Safety and Environmental Policy

#### Health & Safety Policy

Pipeshield International Ltd is a professional and safety conscious organisation, which values the effective management of health, safety and welfare throughout all stages of a project. The clear objective is to minimise harm to persons and property by adopting a proactive approach to effective risk and safety management. All work will be carried out in accordance with best practice, to the relevant statutory provisions with all reasonably practicable measures being taken to avoid risk to employees or others that may be affected.

Management and supervisory staff have the responsibility for implementing the policy throughout Pipeshield and must ensure that health and safety considerations are always given priority in planning and day-to-day supervision of all work.

Pipeshield will fully comply with the duties placed upon it within the requirements of Statutory Legislation, whilst at all times complying with, as a matter of best practice, the requirements and duties set out within Approved Codes of Practice and Guidance as issued by the Health and Safety Executive.

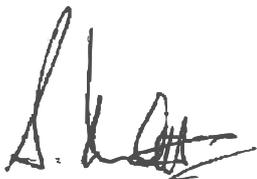
All employees and sub-contractors are expected to co-operate and assist in the implementation of this policy, whilst ensuring that their own works, so far as is reasonably practicable, are carried out without risk to themselves, others or the environment. This includes co-operating with management on any health, safety or environment related matter.

Pipeshield will take all practical steps to ensure that potential hazards and risks are identified and that suitable and effective preventative and control measures are implemented. The correct safety equipment and personnel protective equipment will be provided to all employees.

All employees will be provided with the necessary instruction and training in safe methods of work, and the safe and efficient operation and maintenance of tools and equipment.

The Managing Director has overall responsibility for all Health, Safety, Welfare and Environmental matters. The operation of this policy and the associated procedures will be monitored and reviewed on a regular basis to ensure that they remain current and applicable to Pipeshield International Ltd's activities.

Policy endorsed and implemented by:



**Steve Howlett**

Managing Director

Reviewed November 2017 (Next review in November 2018)

## **Environmental Policy**

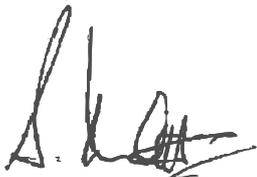
Pipeshield International Limited recognises the importance of environmental protection and is committed to operating its business responsibly and in compliance with all environmental regulations, legislation and approved professional codes of practice relating to offering design, manufacture & supply of specialised protection & support systems for marine/offshore structures and pipelines. This is an on-going process of improvement to both goods and service provided and must include internal housekeeping.

It is Pipeshield's objective to operate with, and to maintain good relations with all regulatory bodies, and comply with all applicable legal requirements, and Pipeshield's declared policy on environmental issues to carry out all measures reasonably practicable to involve all staff assess the cost benefit of any decisions and facilitate the ability to continually improve environmental performance. We will publicise our efforts wherever possible, and:

1. Assess and regularly re-assess the environmental effects of Pipeshield's equipment, building plant and facilities operations
2. Adhere to all relevant regulations concerning waste and environmental well-being
3. Ensure that all sub-contracted operations are in-line with this policy, and that they are aware of their respective responsibilities in the environment
4. Train all employees in environmental issues, raise awareness and actively promote establishing a Clean and Healthy Environment
5. Actively promote the use of recyclable and renewable consumable materials
6. Minimise energy wastage by promoting the efficient use of energy, water and other resources
7. Set out commitments in relation to the main areas where Pipeshield has significant environmental impacts:
  - a. Consumable paper sourcing, through sustainable forestry and recycled qualities
  - b. Energy consumption - as detailed in our Energy Policy Statement
  - c. Greenhouse gases - carbon management and emissions in the supply chain
  - d. The purchase of contracted services
  - e. Reducing transport pollution
8. Minimise risk to the general public and employees from Pipeshield operations and activities

This policy is communicated to all employees, suppliers and sub-contractors and is made available to the public. All personnel understand their obligations under this policy statement, and abide with the principals and contents of the Environmental Management System Manual. Pipeshield constantly monitors and reviews its environmental performance and this Environmental Policy Statement in order to ensure its continuing suitability, and will implement appropriate improvements.

Policy endorsed and implemented by:



**Steve Howlett**

Managing Director

Reviewed November 2017 (Next Review in November 2018)

### 3.2 Outline of Safety Management System

#### **Extract from Health & Safety Management System Document:**

Pipeshield International Ltd will endeavour to maintain the Health and Safety of all persons whilst at work. Employees are compelled by the Health and Safety at Work Act 1974 to take reasonable care to ensure their own welfare and that of others whilst at work.

Pipeshield will ensure that all working practices carried out by our employees are carried out safely and in a manner that will put neither themselves or others at risk of injury.

Pipeshield will take all reasonable precautions so as not to cause injury to the public or damage to property and the environment.

Pipeshield will ensure that all its employees are adequately trained in all matters relating to Health and Safety so that they are able to conduct themselves in a manner that will safeguard their Health and Safety and also that of others.

Pipeshield will provide all necessary protective clothing and equipment to carry out its operations in order that its employees or others Health and Safety is not put at risk.

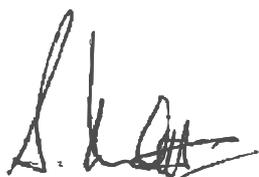
Adequate funds and facilities will be provided to ensure that the Company can meet its statutory obligations appertaining to current Health, Safety and Environmental legislation.

The Policy will be kept up to date, particularly as the business changes in nature and size. To ensure this, the policy and the way in which it has operated will be reviewed at least every year.

Pipeshield encourages all employees to be fully committed to Health and Safety and expects them to:

1. Take all reasonable measures to protect the Health and Safety of themselves and also of others.
2. Report to management immediately any aspect of their work or working environment, which may become a hazard to Health and Safety.
3. Refer to management immediately in the event that they do not understand what is expected of them with regards to Health and Safety.

Health & Safety Management System endorsed and implemented by:



**Steve Howlett**

Managing Director

Reviewed November 2017 (Next review in November 2018)

### 3.3 Outline of Environmental Management System

#### Extract from EMS Document:

The overall aim of this International Standard is to support environmental protection and prevention of pollution in balance with socio-economic needs. BS EN ISO 14001 specifies requirements for an

Environmental Management System, to enable an Organisation to formulate a policy and objectives taking into account statutory and regulatory requirements and information about significant environmental impacts. It applies to those environmental aspects that the Organisation can control and over which it can be expected to have an influence, and that many of the requirements can be addressed concurrently or revisited at any time.

It does not itself state specific environmental performance criteria beyond the commitments stated in the Environmental Policy.

The International Standard is applicable to any Organisation that wishes to:

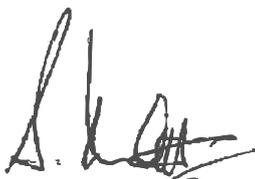
1. Establish, implement, maintain and improve an Environmental Management System
2. Assure itself of its conformance with its stated Environmental Policy
3. Demonstrate such conformance to others
4. Seek certification/registration of its Environmental Management System by an external Organisation
5. Make a self-determination and self-declaration of conformance with the International Standard

All the requirements of the International Standard are intended to be incorporated into the Environmental Management System.

The extent of the application will depend on such factors as the Environmental Policy of the Organisation; the nature of its activities and the conditions in which it operates.

The scope of any application of the International Standard must be clearly defined

Environmental Management System endorsed and implemented by:



**Steve Howlett**

Managing Director

Reviewed November 2017 (Next review in November 2018)